



**The Stone Soup Leadership Institute's
Sustainable Workforce Development Program
Overview & Timeline • 2019-2020**

June 23-28, 2019
Aug 27, 2019

15th Youth Leadership Summit: Newport, RI
Back-to-School Event: Community Boating Center: New Bedford, MA

September: Setting Goals for the New Year!

- **September 11: Program Overview & Timeline**
 - Commitments and Responsibilities
 - Professional Development Worksheets: Review/Update
 - Determine Action for the Week
- **September 18: Time Management**
 - Time Management App
 - Share Progress with Action for the Week
 - Make signs for Global Climate Action: Sept. 20
- **September 25: Guest Speaker: Health/Medical**
 - Guest Speaker: Vanessa Adams, Pharmacy Assistant
 - Review Progress with Time Management App
 - Writing/Newsletter: Global Climate Action:
 - Share Progress with Action for the Week

October

- **October 2: Portfolio & Presentation Practice**
 - Portfolios Reviewed/Updated
 - Bios/Resumes: Review/Update
 - VIP Preparation: RI Senator Whitehouse Conference
- **October 9: VIP Preparation**
 - VIP Preparation: New Bedford Mayor Mitchell
 - Debrief Sen. Whitehouse Summit + Thank You & Newsletter
 - Brainstorm Community Service Projects
 - What organization (s) would we like to support/partner with ?
- **October 16: Creating Action Plans**
 - Review/Update Weekly Action Plans
 - Integrate Time Management App with Action Plans
 - Mailing Sen. Whitehouse newsletter
 - New Bedford youth meet Mayor Mitchell
- **October 23: Youth Voices: Letter Writing**
 - The power of writing to Government Officials
 - Invite VIPS to support Community Service Project
 - Create flyer: Community Service Project: Guatemala School
- **October 30: Youth Register to Vote**
 - Create story: Lya interviews Maria Rodriguez
 - Community Service Project: Puerto Rico
 - Review Action Plans/Integrate with Time Management App

November: College Prep & Field Trip Prep

- **November 6: Explore UMass D Departments**
 - Clarify career aspirations
 - Individualized support for goals
 - Review Action Plans/Integrate with Time Management
 - Community Service Project: Guatemala School
- **November 13: College Prep Worksheet**
 - College Prep Worksheet Review/Update
 - Education Options: College/Certificates
 - Clarify personal next steps
 - Mailing New Bedford Mayor newsletter
- **November 20: College Field Trip Follow Up**
 - College Field Trip Newsletter: Writing
 - Thank Yous
- **November 27: Thanksgiving: No Meeting/Help Families**
- **November 13-27: Seniors: College Application Process**
 - The CommonApp
 - College Essay
 - Recommendation Letters
 - Seniors: Research Scholarships
 - Seniors: Create Timeline for College/Scholarship Application
 - Brainstorming extracurricular activities (for college applications)

December: Giving Back

- **December 4: Financial Literacy**
 - Budget Management App
 - Spending vs. Saving
 - Planning for Christmas
 - Professional Goals: Review salaries vs. spending/saving
 - 5 Year Plan: Timeline: Review/Revise
- **December 11: Community Service Project: Guatemala School**
- **December 18: Community Service Project: Guatemala School**
- **December 25: Christmas: Be Grateful**
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January: Reviewing Goals for the New Year!

- **January 1: New Year's Day: Envision Great New Year!**
- **January 8: Portfolio Development**
 - Write Goals for the New Year
 - Professional Worksheets & Dream Maps: Review/Update
 - Research volunteer opportunities: Dr. King Day of Service
- **January 15: Dr. King Day - Community Service Project**
- **January 22: Sustainable Workforce Development Network Prototype**
 - Presentation from Tech Team
 - Invitation to BETA test SWDN Prototype
- **January 29: Research Sustainability is Fun**

February: Blue Economy + SWDN Prototype

- **February 5: Blue Economy Speaker**
- **February 12: Blue Economy: Workforce Development Opportunities**
Project Workplan & Timeline: Review/Update
- **February 19: Research Online STEM Courses**
Project Workplan & Timeline: Review/Update
- **February 26: Research Summer Jobs/Internships**
Project Workplan & Timeline: Review/Update

March: Mentors

- **March 4: Explore Mentors**
 - Clarify Goals + Develop Project Workplan & Timeline
 - Organize Portfolios to Share with Mentors
- **March 11: Tech Team Presentation on SWDN & Mentors**
Youth give feedback to Tech Team: User-Friendly
- **March 11: Mentors:** Research Blue Economy companies
 - Brainstorm Mentors: Match with Professional Goals
- **March 18: Choosing A Mentor**
 - Finalize Mentor Opportunities
 - Write personalized letter to potential mentor
 - Interview Process: Develop Questions
- **March 25: Role Play: Meeting Mentors**
 - Research/Sign Up for Online College Courses
 - Research different organizations and activities, after school programs that could help
 - Brainstorm how to get involved with those organizations and programs

April: Sustainable Workforce Development Job Shadow Day

- **April 1: Mentor Meetings**
- **April 8: Event Management**
 - Create flier to invite families to Job Shadow Day event
 - Coordinate all logistics for Job Shadow Day event
- **April 15: Tech Team Presentation on BETA site**
Youth give feedback to Tech Team: User-Friendly
- **April 22: Job Shadow Day Event**
Presentation to Tech Team on BETA Site Prototype
- **April 29: Job Shadow Day Newsletter & Thank Yous**

May: Welcoming New Youth

- **May 6:** Summit Orientations
- **May 13:** Follow up with new youth
- **May 20:** Blue Company Site Visit: 3
- **May 27:** FUN Activity

June: Summit Presentations & Planning

- **June 3:** Summit Orientation
Writing: What Did I learn this year?
What will new youth learn?
Why am I excited about new youth delegates?
- **June 10:** Summit Planning Process
Brainstorm Sustainability Tour: Blue Economy Companies
- **June 17:** Summit Shopping
- **June 22-29:** 16th Youth Leadership Summit